



All-Hazards Incident Management Teams Association  
Inter-State  
Mission Ready Package  
All-Hazards IMT Type 3

#### MISSION ROLES & RESPONSIBILITIES

- A Multiagency / Multijurisdictional team for extended incidents, formed and managed at the State, Region, Tribal or metropolitan level. A teams mission is to effectively direct and control incident activities in accordance with the National Incident Management System (NIMS).
- Deployed as a team of trained personnel to manage major and/or complex incidents requiring a significant number of local, regional and State resources, and incidents that extend into multiple operational periods and require a written Incident Action Plan (IAP).
- All-hazards Incident Management Teams (IMT) consists of personnel from appropriate disciplines (fire, rescue, emergency medical, hazardous materials, law enforcement, public works, public health and others) trained to perform the functions of the Command and General Staff in the Incident Command System. These functions include Command, Operations, Planning, Logistics, and Administration/Finance, as well as Safety, Public Information, and Liaison. Members of the initial responding departments often fill these functions; however, the size, complexity, or duration of an incident may indicate the need for an IMT to support them.
- Inter-State mobilization requests can be made for **1)** Governor's "Emergency or Disaster Declaration" **or 2)** "Governor's" and Presidential Stafford Act Emergency or Disaster Declaration **or 3)** mutual cooperation in emergency related exercises, testing, or other training activities.

#### STATE ACTIVATION PROCEDURES

- State of Emergency or Disaster is duly declared by the Governor of the affected state.
- Emergency Management Assistance Compact activated.
- Authorized representative of affected state initiates Request for Assistance for available IMT from a party state(s) authorized representative. (Phone call must be followed up by written request, REQ-A).
- Affected state provides assisting party state with information including a description of the emergency service function for which assistance is needed, task and mission assignment, estimated length of assignment, specific place and time for staging of assisting party's personnel and point of contact at that location.
- The assisting state will mobilize a **qualified** All-Hazards IMT as requested. Mobilization includes call-out of personnel, identified mobilization point, coordinating transportation requirements, provides logistical support until IMT is on scene.
- The assisting state will notify the requesting state of IMT assigned (Incident Commander), status of mobilization, transportation mode, estimated time of departure (ETD) and estimated time of arrival (ETA) to agreed upon staging area. IMT will keep assisting state informed of mobilization progression until arrival at staging area.
- The assisting state IMT Incident Commander may call local affected jurisdiction to get additional information on situation and additional personnel requirements.
- Requesting State will provide an initial Agency Administrator in-briefing to incoming IMT, including current situation, objectives of mission and negotiate the need for a Delegation of Authority.
- IMT will provide Requesting State daily Situation Report (ICS-209), Incident Action Plan, progression assessment of meeting incident objectives, incident cost summary.
- Upon completion of the assignment, the Requesting State will provide team evaluation, coordinate release/transition date and time, coordinate and provide any air transportation for demobilization of the IMT.
- The Requesting State will provide an official release to Assisting State with demobilization information.

TASK & PURPOSE		MISSION FUNCTION		
<ul style="list-style-type: none"> <li>To provide a multi-agency / multi-jurisdictional team for extended incidents to command and manage tactical resources to achieve objectives set by the Agency Administrator.</li> <li>Manage incidents with complexity of Type 3 requiring a significant number of local, regional and state resources and incidents that extend into multiple operational periods and require a written IAP.</li> </ul>		<ul style="list-style-type: none"> <li>Natural Disasters (Tornado, Blizzard, Flooding, etc.)</li> <li>Terrorist Incidents and man-made disasters</li> <li>Transportation incidents (auto, rail, air, marine)</li> <li>Public or Civil Unrest (spontaneous or planned events)</li> <li>Large Scale Events or Planned Events</li> <li>Public Works or Public Health Incidents</li> <li>Management of mobilization, staging and distribution sites</li> </ul>		
Cost Neutral Reimbursement for Resources		MISSION CAPABILITY LIMITATIONS		
<ul style="list-style-type: none"> <li>The party assisting state will prepare a bill for reimbursement and provide such bill to the requesting state within 90 days after demobilization.</li> <li>Personnel – Includes individual daily base 8 and overtime at full burden rate. No Back fills unless agreed upon prior to mobilization.</li> <li>Equipment – Daily costs to cover maintenance and repair.</li> <li>Transportation/Travel – Actual costs not calculated into daily costs.</li> <li>Meals and Lodging – Standard Federal Government Rate. High rate exception. OR field rate as appropriate.</li> </ul>		<ul style="list-style-type: none"> <li>Requires Delegation of Authority or Mission Tasking from Agency Having Jurisdiction</li> <li>Team has minimal tactical resources. Tactical resources should be assigned to the team by Authority Having Jurisdiction (AHJ)</li> </ul>		
RECOMMENDED PERSONNEL		RECOMMENDED EQUIPMENT		
<u>Recommended IMT Positions</u> <i>Positions may be substituted depending on incident need.</i> (1) ICT3                      (1) RESL (2) PIO                        (1) STAM (1) SOF3                      (1) COML (1) LOFR                      (1) FSC3 (1) PSC3                      (1) LSC3 (1) SITL                        (2) OSC3 (Field & Planning) Additional trainees are highly recommended. These can be negotiated with local jurisdiction. Costs for trainees are added to the IMT cost and may be paid by host or assisting state.		<ul style="list-style-type: none"> <li>IMT Section Support Kits</li> <li>Laptop Computers / Server / Network Capable</li> <li>Printers / Copiers / Scanners / Fax Machine</li> <li>Cell Phones / Satellite Phone</li> <li>GPS Units</li> <li>IRCI – Incident Commander Radio Interface</li> <li>Wall-Size ICS Forms</li> </ul>		
LOGISTICAL SUPPORT REQUIREMENTS		WORKS WITH OTHER CAPABILITIES		
<ul style="list-style-type: none"> <li>Location/Facility for Incident Command Post</li> <li>Resource Ordering Point</li> <li>Procurement</li> <li>Billeting and meal support</li> <li>Fuel Support</li> <li>Internet Services</li> <li>IT Support</li> <li>General Office Supplies</li> <li>Copying Services</li> </ul>		<ul style="list-style-type: none"> <li>National Guard Elements and Packages</li> <li>State &amp; Local EOCs</li> <li>IMAT – Incident Management Assistance Teams</li> <li>Field Command Posts</li> <li>Field deployed Teams</li> <li>Management of supporting Mission Sets</li> </ul>		
N-HOUR SEQUENCE		SPECIAL INSTRUCTIONS		
<ul style="list-style-type: none"> <li>N+4 hours for activation, mobilization and departure to Affected/Requesting State staging area.</li> </ul>		<ul style="list-style-type: none"> <li>7-14 Day Deployments – Personnel may rotate after 7 day period</li> <li>72 – Hours Self-supporting</li> <li>May require Mobile Command Unit to deploy with team. (Extra \$)</li> </ul>		
Estimated Cost per 12 Hour Operational Period (Actual Cost could be +/- 20%)				
PERSONNEL*		EQUIPMENT	PER DIEM**	TOTAL COST***
Team – 14 Positions	\$11,200.00	\$2000.00	\$2100.00	\$15,300.00
Individual Position	\$800.00	\$75.00	\$150.00	\$1,025.00
* Fully burdened estimated base rate of \$50 per hour. ** Per Diem rate used of \$150. Standard GSA rates will vary depending on location. *** Total Cost does not include estimated Mobilization and Demobilization travel.				